

Technical imaging checklist

There are many things to prepare before we come to you for a technical imaging session. We take care of most of it, but we still need your help.

Use this checklist to track what is needed to make the capture day a perfect day!

Before the capture day ☐ ARTWORKS How many paintings / drawings would you like us to investigate? The time (and price) of the project may vary depending on this. ☐ INFORMATION Did you send us information about your artwork(s)? This includes photos of front and back, dimensions without the frame and any relevant historical fact related to the artwork. □ ROOM Do you have a room for the capture? We need at least 4 x 4 m of free space in a room that can be turned completely dark. ☐ ELECTRIC PLUGS What type of electric plugs should we expect? Let us know what kind of adaptors we need to bring: https://www.igsdirectory.com/articles/power-cord/electrical-plugs/plu <u>a-types-by-country.jpa</u> □ EASEL Do you have a sturdy support for the painting(s)? The artwork should be supported by a studio easel, similar to this one: https://www.mabef.com/sites/default/files/prodotti/foto/m07.jpa ☐ WORKING STATION Do you have a small table and a chair that we can use? A small table or a wheeled cart will do great. ☐ CONFIDENTIALITY If the project is confidential, we'll be happy to sign an NDA. ☐ TERMS & CONDITIONS Did you read the terms & conditions of the service? Send us an email if

you have any concerns.



On the capture day

□ PROTECTIVE EQUIPMENT

How many people will join? We usually bring UV-protection goggles and nitrile gloves for two people, let us know if an additional person will be present.

☐ LUNCH & BREAKS

Who takes care of the food? Let us know if there are cafès at a walkable distance or if we should bring our own meal.

After the capture

☐ RESULTS

Are you in a hurry? We usually deliver the results (images and reports) within 2-3 weeks depending on the complexity of the project. Let us know if you need them ahead of time (service costs may vary).

Do you have any questions? Don't hesitate to reach out at any time via email or phone:

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See you soon,

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